

# REFERENCE GUIDE

## ONLINE READING COMPREHENSION LAB

<http://owl.excelsior.edu/orc>

# Annotating



### What is Annotating?

To annotate is to actively engage a text by pausing to reflect, mark up, and add notes as you read.

1. Avoid having to re-read as often
2. Monitor and improve your comprehension
3. Remember what you've read

**3** Ways  
Annotating  
Improves  
Reading

*The simplest way to annotate:*

mark { key words  
phrases by { highlighting  
passages { underlining  
bracketing  
placing symbols

**4**  
*Reasons  
for writing  
notes in  
the margins*

1. Identify key ideas and help you remember them
2. Comment on what you are reading
3. Question what you are reading
4. Answer guide questions you previously wrote



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